

Shore Champions PPG Focus Group Meeting

Wednesday 16 July 2025 12.45 -1415

Lilliput Surgery Meeting Room

Attendees:

Shore Medical:

Business Manager

-PCN Clinical Director, GP Partner and Prescribing Lead

Patient Liaison Deputy Manager

Shore Champions PPG Focus Group:

7

PPG Group observer

1

Apologies

1 – Chair person

Minutes

Deputy Chair: Patient Liaison /Deputy Manager

- 1 Welcome to new Member
- 2 We also welcome a patient from Wessex Road who came along to see what the PPG focus group are about before joining
- 3 Sadly, we will be losing two of our long serving PPG members who have worked tirelessly supporting initiatives such as the well-established coffee mornings and lunch club, mystery shopper and accessibility for wheelchair users, website review, to name but a few. We would like to thank both Anthony Morris and Phil Smith for their contribution to shore Medical PPG Group over many years. They will both be sorely missed. We wish them well for the future. The coffee morning and lunch clubs will continue to run supported by KS and K
- 4 Review of minutes of meeting 9th April 2025 – Minutes were agreed and actions arising taken forward.
- 5 Terms of Reference – Clarification needed – there appears to be some questions outstanding, can these be raised with SM via WhatsApp please. Forms will be available for sign up at the interim meeting on 17th September. The terms of Reference (TOR) need to be reviewed and signed up annually.
- 6 Introduction to the PCN Clinical Director, Dr– role and responsibilities

- 7 NHS 10 Year Plan – Led by Clinical Director and Prescribing lead. (See PowerPoint presentation for both items led by.).
- 8 New Patient Registration –, Business Manager will meet with SM outside of the group meetings to go through the process.
- 9 Communication - Please see slide 10 of PowerPoint presentation.
- 10 Summer Newsletter – content was agreed and subsequently sent out to all subscribers with copies left in waiting rooms and notice boards/ website
– need to plan for the Autumn newsletter – topics for inclusion to be sent to Patient Liaison/Deputy Manager, please asap
- 11 **Interim Meeting – September – date in diary for 17th September 12:45 – 14:15 at Lilliput Board Room.** In view of impending hypertension event on 20th September– a practice representative could join for part of that meeting. Please advise?
- 12 **Please confirm volunteers for the Hypertension event on 20th September at Heather View Health Centre – need support with Teas and Coffees, raffle etc.**

Also, to help promote the PPG focus group we could hold a stand at the event.
- 13 Two sessions will run between 9am and 1:30pm See slide 11 of power point presentation. **Any items for donation to the raffle would be much appreciated.**
- 14 **Any Other Business**
– Group members shared their experiences on the repeat prescribing process and it was agreed that the prescribing lead would look at the history of some of the events.

Next Joint PPG /Practice Meeting – 8th October 2025 12:45-14:15